

PROSPECTUS 2020



Important Dates Registration:

On-line: From 01 October 2019

Malls: From 23 September 2019

Proverbs 22:6 ESV: Train up a child in the way he should go; even when he is old he will not depart from it.

ROOSEVELT ACADEMY PROSPECTUS 2020

Foreword

Dear Parents and Guardians,



Welcome to the Roosevelt primary school admissions prospectus. The board of directors wants all children to be the best they can be. We have targeted providing early childhood education as it is foundation for a brighter future.

We recognise that applying for your child's primary school is a very important time. You will find all schools admission information. I wish you a very successful start to your child's primary education.

N c Dhlakama

Principal Roosevelt Academy

ROOSEVELT ACADEMY PROSPECTUS 2020

About US

Roosevelt Academy is an independent school, founded by God's grace, in Northam, Limpopo. Our aim is to create opportunities for every child to grow aware of their potential and to equip them to act on it. In the classroom, outdoors and in themselves, children are nurtured and encouraged to be their best. A solid academic program, our situation in one of SA's most beautiful regions, and a dedicated team of staff ensure that children leaving Roosevelt Academy have a strong foundation on which to flourish.

Contact US

Address: 35 Botha Avenue, Northam, Limpopo

Cell: 0716190509 / 0603268721

Email: info@rooseveltacademy.c.za
: rooseveltcollegesa@gmail.com

Web: www.rooseveltacademy.co.za

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ADMISSIONS

1. Admission will be at the discretion of the Principal.
2. Children between the ages of 3 and 4 are eligible for admission for the Grade R group depending on their level of intelligence. Children should be turning 4 in the year of admission.
3. Children turning 5 will be eligible for Grade R and children turning 6 will be eligible for Grade 1 unless otherwise advised.
4. Once the child has been accepted, an administration fee of R500.00 is payable. The administration fee is not deductible from the actual school fees and is non-refundable.
5. The following information must be handed to the school:
 - Copy of birth certificate,
 - Vaccination records,
 - Contact details for parents & fee payer,
 - Signed indemnity,
 - Signed acceptance form.

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SCHOOL HOURS

1. School hours are from 07:40 to 14:00 each week day. Grade R finish school at 13:00. Gr 1 to 11 finish at 13:30 but there will be extra-lessons or extra-murals up to 3pm from Monday to Thursday . The last hour of school will be an enrichment hour encompassing language, art and sport for the junior primary children. The school doors open from 07:15 to 13:30 for the arrival and departure of children. Children should arrive at school before 07:30 and be collected before 14:30. After care and extra-murals will be charged extra fee.
2. Children in Grade R must be collected between 12:50 and 13:00 unless they are participating in extra-mural activities. We do ask that parents collect children promptly so that the day is not disrupted for the other learners.
3. Parents wishing to chat to class teachers are advised to make an appointment in advance.
4. Children must be brought to the teacher on duty when they arrive and be collected from their respective teachers at closing time. Children should not arrive or depart without adult supervision.

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SCHOOL HOURS... Continued

5. Please advise the principal about lift schemes and any changes in lifts. The staff will not allow a child to leave with someone to whom they have not been introduced. Any changes to lift schemes must be sent to the teacher in writing.
6. Afternoon play days at friends' homes must be organised prior to the beginning of the school day.

Important dates for your diary

Registration Starts: 01 August 2019

Registration Ends: 30 November 2019(depending on availability of space)

Term 1: Wednesday 17 January to Wednesday 28 March

Term 2: Tuesday 10 April to Friday 22 June

Term 3: Tuesday 17 July to Friday 20 September

Term 4: Tuesday 02 October to Wednesday 6 December

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FEES

As an independent school, without Government support, it is of the utmost importance that we exercise sound financial management to maintain a strong financial position for the future.

1. Fees shall be set by the Board of Directors and shall be revised each year.
2. Fees for 2018 will be as follows:
 - Senior(Gr 7-9) – R1600 per month, payable over 11 months OR R17600 per annum
 - Junior(Gr4-6) – R1500 per month, payable over 11 months OR R16500 per annum
 - Grade R – R1400 per month, payable over 11 months OR R15400 per annum
 - Grade 10-11 R1700 per month, payable over 11 months OR R18700 per annum
3. Parents who pay the annual school fees in full before the 31st January will be entitled to a 7 % discount and 4% if pay quarterly.

School fees are payable over 11 months, the first month payable by 2nd January 2018 and the last payment should be made by the 31st November.

ROOSEVELT ACADEMY PROSPECTUS 2020

FEES... Continued

Terms and Conditions

1. Where possible we request that school fees be paid by bank transfer or Bank Deposits for security reasons.
2. One term's written notice is required should you wish to withdraw your child from the school, failing which, parents are liable for a full term's fees in lieu of such notice.
3. There are no refunds in the event of absenteeism.
4. School fees must be paid in full to gain access for the following term.
5. School fees paid on a monthly basis must be paid by debit order or bank transfer.
6. Where possible we request that school fees be paid by bank transfer or Bank Deposits for security reasons.
7. One term's written notice is required should you wish to withdraw your child from the school, failing which, parents are liable for a full term's fees in lieu of such notice.

ROOSEVELT ACADEMY PROSPECTUS 2020

FEES... Continued

8. There are no refunds in the event of absenteeism.
9. School fees must be paid in full to gain access for the following term.
10. School fees paid on a monthly basis must be paid by debit order or bank transfer.

NB: There won't be an additional levy in 2018. Your school fees will not cover extra things like outings, photographs and contribute to the extra mural programs offered at the school.

Banking Details:

Roosevelt Academy

First National Bank

Branch Code: 260346

Account Number: 62710359359

Please use NAME ,SURNAME & GRADE as a reference.

E.g.: MPHO SEBELE G1

ROOSEVELT ACADEMY PROSPECTUS 2020

General Guidelines

MONEY: Any cash payments for tuck-shop may be handed to the class teacher on a daily basis. Please make a note in the Child's Note Book (including the date and the amount sent) and ensure that a receipt is in your child's message book when they get home.

ABSENTEEISM: A great deal of planning has gone into the school term and we encourage children to attend school each day. Parents are requested to advise the school in writing if a child is going to be absent. This will assist with the planning for the week.

SCHOOL UNIFORMS:

1. Grade R are required to wear navy blue shorts and red golf shirts. A school tracksuit will be worn during sports time.
2. Grade 1-9 boys and boys are required to wear the Roosevelt Academy white shirts and grey trousers each day. Children may wear shorts, trousers or skirts with their T-shirts respectively.

ROOSEVELT ACADEMY PROSPECTUS 2020

General Guidelines... Continued

SCHOOL UNIFORMS:

- All learners may wear civvies on special occasions determined by the school.
- For the arrival and departure from school all children must wear shoes suitable for outdoor play and walking. **All children** need a Roosevelt Academy **cricket hat**.

CLOTHING AND HAIR:

- A full change of clothing must be packed in each Grade R child's bag each day.
- Ensure that all clothing and shoes are marked.
- Each child requires a suitcase/bag marked with his/her name. Remember that inappropriate clothing will be restrictive to the child's play and educational discovery.
- Big fashion extensions which restrict the wearing of a school cricketers hat, must be avoided. Girls' long hair must be tied back.
- We encourage Grade R – 11 boys' hair to be kept short and neat.

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General Guidelines... Continued

HATS & SUN TAN LOTION:

- All children are required to wear a school cricket hat with LOGO during School hours, outdoor play and whilst on outings.
- Please apply sun tan lotion each day before school starts.

SNACKS: Each child requires a healthy sandwich or an equivalent health snack and fruit for a mid-morning snack with a bottle of juice. Children staying until 14:00 will require a snack for lunch time at 12:30 as well. Children are encouraged to buy the following at the school tuck shop;

All savoury biscuits, Raisins Sausage rolls, Cheese snacks, Muffins, Cold Meats, Fruit sticks, Crunchies, Marie Biscuits, Carrot sticks, Fruit, Cucumber, Banana Bread, Samosas, Roti Rolls, Yoghurts, Water, Fruit Juices and Cool Drinks.

NB: Please no peanuts – as we are worried about children choking. NO energy drinks.

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General Guidelines... Continued

TOYS & JEWELLERY: Please do not allow your child to bring any toys or jewellery to school.

EXTRA MURALS: Extra mural activities will take place during school time. Each term parents will be notified by letter, email or via D6 Communicator.

BIRTHDAYS: Parents are invited to share in their child's birthday celebrations at school. Please organise with your child's teacher in advance. The birthday boy/girl usually brings a cake or cupcakes for **his/her class**. Please no ice cream as we do not have an appropriate freezer.

SPECIAL GET TOGETHERS AT SCHOOL: At least once a term there will be an opportunity for parents and friends to visit the school and enjoy a special program put on by the children. Look out in the calendar for our Valentines Tea, Winter Wonderland, Sports Day and the School Play.

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General Guidelines... Continued

LIBRARY DAY: Children will have the opportunity to take a book home once a week. These books are to be placed in the library bag and great care must be taken when handling the books. Parents will be charged R100.00 for any damaged or lost books.

CREATIVE EFFORT: Please make a point of displaying your children's art. Recognition of his or her creative effort is very important.

REWARD SYSTEM: Children will be encouraged through a reward system to work hard and to behave well. Each class will have a chart to encourage them.

CELL PHONE POLICY: Children are not allowed phones at school.

YOUR CONTACT DETAILS: Please ensure that any change of address or telephone / cell numbers are forwarded to the school so that we can make contact with you should there be any concerns.

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General Guidelines... Continued

EMERGENCY CONTACT DETAILS:

Parents are advised to call the following members in case of an emergency or change of plan. **School Cell: 0603268721 / 0716190509**

Please call between 7:30-8:30, 10:00-10:30; 12:30-13:00.

Alternatively, please send an email to: info@rooseveltacademy.co.za OR
principal@rooseveltacademy.co.za

ILLNESS:

A child who is not feeling well, has a bad cold or has been ill during the night should not attend school. Children with gastro-enteritis or chicken pox, or skin infections such as ring worm or scabies cannot unfortunately be readmitted to the school without a medical certificate.

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General Guidelines... Continued

CHILDHOOD ILLNESSES - Quarantine Periods / Periods of Infectivity

- Chicken Pox From 2 days before rash until last scab has disappeared.
- Conjunctivitis Until eyes are no longer red or discharging.
- Diphtheria Until 6 daily throat swabs test negative.
- Hepatitis-infectious Until complete recovery – Minimum period of exclusion – 7 days.
- Lice After complete cleansing and freeing of head, body and clothing from nits and lice.
- Measles 7 days after first appearance of rash.
- Measles (German) 7 days after first appearance of rash.
- Mumps From the time that the symptoms start until swelling has disappeared.
- Ringworm Return to school immediately if under appropriate treatment and affected parts are covered.

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General Guidelines... Continued

CHILDHOOD ILLNESSES - Quarantine Periods / Periods of Infectivity

- Scarlet Fever
If no sore throat, no discharge from ears or nose, no recently enlarged.
- Or Strep Throat
Glands or discharging sores and on production of a medical certificate. Minimum period of exclusion – 14 days after commencement of treatment
Whooping Cough For 6 weeks after onset.



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ROOSEVELT ACADEMY LEARNER CODES

Integrity:

We always tell the truth,
We do what we say,
We admit when we are wrong.
We don't sulk.

Respect:

We look after our things
We take care of our school
We greet teachers, visitors and each other
We respect our bodies,
We respect each other's bodies,
We can say no,
When somebody says no, we stop,
We don't hit each other,
We don't say bad words.

Kindness:

We are kind to each other,
We share,
We help each other,
We always say please and thank you.

Work:

We work hard,
We give of our best,
We do what we do for God.

A stylized illustration of a quill pen resting in a glass inkwell. The quill is light brown with fine feather details. The inkwell is dark brown and partially filled with dark liquid. A long, dark shadow of the quill and inkwell stretches diagonally across the bottom right of the frame. The background is a solid dark red color.

THANK YOU