



Roosevelt Academy Scholar Transport Policy

1. Purpose

This policy establishes rules and regulations governing the use of school transport by learners at Roosevelt Academy. It aims to ensure safety, promote responsible behaviour, and protect school property in compliance with the Department of Basic Education (DBE) guidelines and South African transport regulations.

2. Scope

This policy applies to all learners using Roosevelt Academy's scholar transport services, including day scholars and boarding learners travelling between the school and boarding facilities or any other designated drop-off and pick-up points.

3. General Rules of Conduct

3.1 Learners must treat the school transport with utmost respect and care.

3.2 Learners are required to remain seated at all times while the vehicle is in motion.

3.3 Standing, playing, or moving inside the bus while in transit is strictly prohibited.

3.4 Learners must comply with instructions provided by the bus driver or designated transport supervisor.

3.5 Loud or disruptive behaviour that distracts the driver or jeopardises safety is strictly prohibited.

4. Prohibited Actions and Penalties

4.1 Vandalism: Any damage to the school bus caused by a learner's actions will result in a penalty charge to the learner's parents.

- **Feet on Seats:** Learners found stamping on seats or placing their feet on the seats will incur a fine of R500.
- **Writing/Defacing Property:** Learners writing on bus windows, seats, or interiors will incur a fine of R500.

4.2 Repeated or intentional damage may lead to further disciplinary action, including suspension from using the scholar transport.

5. Parent/Guardian Responsibilities

5.1 Parents/guardians of learners will be held financially responsible for the repair or replacement costs due to any damages caused by their child.

5.2 Parents/guardians must review this policy and discuss its importance with their child.

6. Compulsory Compliance

6.1 This policy is mandatory for all learners utilising scholar transport and will be enforced alongside the school and boarding house rules.

6.2 Compliance with this policy forms part of the behavioural expectations of all learners at Roosevelt Academy.

7. Alignment with School Rules

7.1 The standards of behaviour expected within the school premises, boarding house, and Roosevelt Academy staff supervision also apply to scholar transport.

7.2 Any misconduct on the bus will be treated as a violation of school rules, subject to disciplinary action under the school's Code of Conduct.

8. Implementation and Monitoring

8.1 Roosevelt Academy staff will monitor and enforce adherence to this policy.

8.2 Regular inspections will be conducted to ensure that learners respect the transport facilities.

8.3 Violations will be documented and communicated to the learner's parents/guardians.

9. Legal Compliance

9.1 This policy is informed by the following regulatory frameworks:

- National Land Transport Act, 2009 (Act No. 5 of 2009): Ensuring learner safety during transport.
- South African Schools Act, 1996 (Act No. 84 of 1996): Promoting accountability and discipline among learners.
- Occupational Health and Safety Act, 1993 (Act No. 85 of 1993): Ensuring the safety of learners and staff during transportation.

10. Acknowledgment

Parents/guardians and learners must sign the acknowledgment form confirming they have read and understood the Scholar Transport Policy.

11. Policy Review

This policy will be reviewed annually or as required to ensure compliance with updated regulations and the safety of our learners.

Acknowledgment Form

I, the undersigned, acknowledge that I have read and understood the Roosevelt Academy Scholar Transport Policy and agree to abide by its terms.

Name of Learner: _____

Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____

Date: _____